**Greengates Medical Group**

**Dr Harminder S. Suri, Dr Karamjit S. Marwah, Dr Angela Harley, Dr Luigina Palumbo,**

**Dr Nitin Rao, Dr Richard Little and Dr Anjani Kallay**

**Practice Participation Group**

**Minutes of Meeting Held**

**Wednesday 1st June 2016**

**Patients Present: Barbara Fawcett (Chair), Keith Bridge, Pauline Connington, Dr Anthony Hedges, Bill Rice, Peter Frankland, Muriel Prest and Janet Bates (Joint Vice Chair)**

**Apologies: Sarah Waterson, Mary Scaife, Jane Perkins, Doris Moxon, Tracy Westgarth (Joint Vice Chair), Yvonne Shaw, Clair Colley, Janice Skelton, Susan Heap and Helena Coroneo**

**Staff Present: Dr Marwah, Dr Little, Caroline Maw, Geraldeen, Claire and Annette**

1. **Welcome**

Caroline welcomed everyone to the meeting and introduced the current Chair of Walkergate Group, Barbara Fawcett, and asked if everyone was happy for her to continue as Chair of the combined group or if there were any other volunteers. No-one volunteered and happy for Barbara to continue. Caroline asked for a Vice Chair from Dr Suri & Partners group and Geraldeen put forward Janet who accepted and it was decided for her to be Vice alongside Tracy. Caroline everyone to introduce themselves as it was the first time everyone had met.

1. **Introduction**

As covered in the welcome.

1. **Vote of Chair and Vice Chair for new group**

As covered in the welcome.

1. **Minutes of last meeting (Walkergate 01.02.16)**

No amendments and taken as read, although CM to remove “S” from Keith’s surname.

1. **Apologies**

Received as above

1. **Merge Update**

GP’s, staff and CM gave update on success to so far as the merge reaches conclusion when the computer systems merge on 13th July. One or two teething problems along the way but things starting to settle down. The Group have received no complaints from patients and all seems to be going well and CM hopes that once the systems have merged fully things will calm down even more for the staff and GP’s as it is troublesome and onerous on time to keep swapping between systems. PPG members have had no comments from other patients except BF who reports one or two grumbles about not being able to see GP’s when they want to. CM explained that the GP’s cover all three sites now and some GP’s have changed their working days but they do all work the same rota every week so if patients wish to continue seeing the same GP they may have changed their day of working so the patient may be offered a different day or location. No GP has dropped any sessions but they do all work full days now rather than half days which some did before.

1. **The CQC Inspection of Walkergate Surgery and Draft report**

The inspection went well but was very trying for all concerned and very tiring. The draft report was finally received the first week of May and has been accepted by the partners and when published CM will put a link on the website. Overall report was “Good” on all sections and CM and staff along with GP’s very happy with this.

1. **Q&A Sheet**

Claire had offered to put together some information for circulation for patients after Barbara’s husband had put forward some questions which he, as a patient, would like to know the answers to. All members seemed happy with this sheet and congratulated Claire on putting it together. Geraldeen will copy and start circulation at Greenwood and Minstergate. CM to send out to Care Homes, Residential Homes and known Housebound patients to get the information out around the merge and also put it on the websites.

1. **New members**

Group seems full currently and Walkergate already had a waiting list. All 3 sites represented so it was suggested to leave the group as is currently and review on an annual basis to see if we need to “top up”. CM will organise a poster for the Greenwood and Minstergate sites so patients have contact details etc and to ensure all 3 sites display the same information.

1. **Coffee meet in place of 4th meet?**

No interest shown after initial proposal at last Walkergate meeting so this was shelved.

1. **The Future of Greengates Medical Group**

CM reported that she is confident that all staff are happy with the merge and the current way the new Group is working. As above, once the computers have merged life will become easier. The GP’s are all working together very well and feel very supported across all sites by staff and patients alike. They are all enjoying the variety which the merge has brought about. Everyone is feeling secure and are happy that a major conglomerate has not taken over the surgeries and we will continue to avoid this in the future. We are hoping to continue providing the Saturday morning sessions.

1. **AOB**

The continuation of using the prior set up of the 1st Monday of every February, June and October was discussed and Bill reported a clash with another group. After discussion it was decided to go ahead at Walkergate Surgery site for the next meeting on the proposed Monday 3rd October and if Bill finds it a struggle we can discuss alternatives to suit all.

**Date of next meeting confirmed as Monday 3rd October 2016 at WALKERGATE SURGERY site with food at 6pm and prompt start at 6.15pm.**